

## Implementation Toolkit One-pager

The implementation toolkit was developed to assist those implementing the Guidance locally with supporting material. The toolkit is organized with the intent of promoting awareness and encouraging sharing.

### Promoting Awareness

- Promote awareness of the [Clinically Appropriate Use of Virtual Care Guidance for Primary Care and supporting tools](#) within your primary care clinician network/association/organization through, but not limited to:
  - Use of regular communication vehicles (communiques, e-mail distribution lists, newsletters, regular meetings)
    - ☛ **Tip: use the Communications Toolkit to help make this step easier**

### Sharing

- Share information about how to contact Ontario Health with any questions/feedback about the Guidance or Support Tools and about how to participate in evaluation, by :
  - Direct any questions or feedback to a designated contact at Ontario Health or through an e-mail that has been set up for that purpose
    - ☛ **Tip: direct questions/feedback for Ontario Health here: [PCP.Guidance@ontariohealth.ca](mailto:PCP.Guidance@ontariohealth.ca)**
  - Support the evaluation of the Guidance, Supporting Tools and implementation by forwarding invitations to interviews and survey links to relevant primary care clinicians and medical office assistants within your OHT/organization during the months of January, February and March
    - ☛ **Tip: in mid-December we will provide you with background information on the third party evaluator group called The Evidence Network (TEN). Watch for an email from TEN in January when evaluation kicks-off!**

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## Implementation Toolkit Checklist

The checklist has been developed for your internal use. It does not need to be submitted to Ontario Health.

Action	Resource	Timeframe	✓ Completed
Promote awareness of Guidance & Support Tools through regular communication channels	Communication Toolkit	November 2022 – December 2022	
Direct any questions/feedback to Ontario Health’s email address	<a href="mailto:PCP.Guidance@ontariohealth.ca">PCP.Guidance@ontariohealth.ca</a>	November 2022 – March 2023	
Support Evaluation efforts by forwarding invitations to participate in interviews/surveys to your primary care clinician and medical office assistant networks	TEN (evaluation vendor) will provide you with the invitations to participate in the evaluation	January 2023- March 2023	